



University System of Georgia Information Technology Services
Enterprise Data Management & Analytics

Fall End-of-Term 20262 Academic Data Collection
Academic Release 1.22 | Release Review



Fall End-of-Term 20262 Collection Dates

Key End-of-Term Dates

- **November 21, 2025** – Collection Opens
- **December 02, 2025** – Deadline for institutions to perform an initial extraction in Apex
- **December 19, 2025** – Fall EOT ADC Census Date
- **January 07, 2026** – Extraction and Certification Form Due Date

Certification Forms must be submitted by close of business (5:00 PM) on January 07.

Items Included in the Fall End-of-Term Release

- Academic Release 1.22 **(Updated)**
 - Campus ETL
- Data Collections ETL 1.3
 - Data Collection Extraction process (ZADMETL)

Changes Included in the Fall End-of-Term Release

- Collection of a new valid value, ZITC, for Regents Academic Interest Code (SPE015)
- Collection of new Advanced Standing Hours Code (STE116)
- Updated External Site Code validation rule, VSEC004

Regents Academic Interest Code (SPE015)

ZITC – Initial Teacher Certification

Regents Academic Interest Code							SPE015
Category	Academic / Student / Student Program Enrolled / SPE015						
Description	The Regents Academic Interest Code is used to track student programs of interest as needed for compliance or reporting purposes.						
Data Type	A						
Length	10						
Format	X						
Collection Period	Current		Following				
	Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
	Y	Y					
Business Practices	<p>The Regents Academic Interest Code monitors student programs of interest to ensure compliance with federal or state regulations, including federal financial aid (Title IV), and assists the system office in extracting data consistently across all institutions.</p> <p>A Common Nursing Interest Concentration Code (ZNUI) has been created to monitor students' interest in nursing upon institutional admissions for funding compliance and reporting purposes. A translation table is available for institutions to translate their institutional major or program codes to the common code. All institutions using the common code 'ZNUI' must translate it to 'ZNUI' for collection purposes.</p> <p>For additional information, please refer to the "Maintaining the Nursing Interest Concentration Code" and "Creating Translations for Data Collections" Business Practices, which are available on the GeorgiaBEST Business Processes webpage.</p> <p>An Initial Teacher Certification Code (ZITC) has been created to track students enrolled in programs that lead to teacher certifications.</p>						
Validation Rules	Status: Active						
	Severity	Code	Description				
	Error	VSPE023	If the Regents Academic Interest Code is present, it must be a valid value.				
Valid Values	Code	Description					
	ZITC	Initial Teacher Certification					
	ZNUI	Nursing Interest Concentration					
Data Source	Provider	Banner					
	Table	SORLFOS or SORLCUR					
	Column	SORLFOS_MAJR_CODE or SORLCUR_PROGRAM					
	GUI Name	SGASTDN					

- A new valid value code of ZITC – Initial Teacher Certification will be collected for the Regents Academic Interest Code (SPE015) data element.
- ZITC will help institutions code and track students enrolled in programs that lead to teacher certifications.
- Business Practices updated to include the purpose of the Initial Teacher Certification Code (ZITC)

Required Translation: Regents Academic Interest Code

ZITC – Initial Teacher Certification

- Institutions will determine how to identify students enrolled in programs that lead to teacher certification
 - Institutional Major Code with Field of Study Category as:
 - Major
 - Minor
 - Concentration (New 'ZITC' Concentration Code)
 - Institutional Program Code

Institutional Banner value must be translated to 'ZITC' on SOAXREF-RGTACIN

Required Translation: Regents Academic Interest Code ZITC – Initial Teacher Certification

The Electronic Qualifier for the SOAXREF-RGTACIN translation has meaning

MAJR#

Translated Institutional Major Code with FOS Category 'Major'

MINR#

Translated Institutional Major Code with FOS Category 'Minor'

CONC#

Translated Institutional Major Code with FOS Category 'Concentration'

PROG#

Translated Institutional Program Code

Required Translation: Regents Academic Interest Code ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Major

Major, Minor, Concentration Code Validation STVMAJR					
MAJOR, MINOR, CONCENTRATION CODE VALIDATION					
Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDGE	Ed Geology	131316	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDHI	Education/History	131318	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EHP1	Education/Health & PE	131314	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDHS	Education/History	131318	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Institutional Major Code 'EHP1' with Field of Study Category 'Major' is translated to 'ZITC' using Electronic Qualifier 'MAJR1'.

EDI Cross-Reference Rules SOAXREF							
Cross-Reference Label: RGTACIN Regents Academic Interest Code							
CROSS-REFERENCE RULES							
Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	MAJR1	ZNUI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NUR1	Nursing Interest
RGTACIN	MAJR1	ZITC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EHP1	Initial Teacher Certification

Required Translation: Regents Academic Interest Code ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Minor

Major, Minor, Concentration Code Validation STVMAJR					
MAJOR, MINOR, CONCENTRATION CODE VALIDATION					
Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDGE	Ed Geology	131316	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDHI	Education/History	131318	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EHP2	Education/Health & PE	131314	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EDHS	Education/History	131318	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Institutional Major Code 'EHP2' with Field of Study Category 'Minor' is translated to 'ZITC' using Electronic Qualifier 'MINR1'.

EDI Cross-Reference Rules SOAXREF							
Cross-Reference Label: RGTACIN Regents Academic Interest Code							
CROSS-REFERENCE RULES							
Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	MINR1	ZNUI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NUR2	Nursing Interest
RGTACIN	MINR1	ZITC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EHP2	Initial Teacher Certification

Required Translation: Regents Academic Interest Code ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Concentration

Major, Minor, Concentration Code Validation STVMAJR					
MAJOR, MINOR, CONCENTRATION CODE VALIDATION					
Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDGE	Ed Geology	131316	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDHI	Education/History	131318	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EHP3	Education/Health & PE	131314	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EDHS	Education/History	131318	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Institutional Major Code 'EHP3' with Field of Study Category 'Concentration' is translated to 'ZITC' using Electronic Qualifier 'CONC1'.

EDI Cross-Reference Rules SOAXREF							
Cross-Reference Label: RGTACIN Regents Academic Interest Code							
CROSS-REFERENCE RULES							
Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	CONC1	ZNUI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NUR3	Nursing Interest
RGTACIN	CONC1	ZITC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EHP3	Initial Teacher Certification

Required Translation: Regents Academic Interest Code ZITC – Initial Teacher Certification

EXAMPLE: Institution Program Code

Elucian Program Definition Rules SMAPRLE

▼ PROGRAM DEFINITION RULES

Program	BSE-EDMG
Description *	BSE in Middle Grades Education
<input checked="" type="checkbox"/> Web	<input checked="" type="checkbox"/> Locked
<input checked="" type="checkbox"/> Curriculum Rules	<input checked="" type="checkbox"/> Curriculum Dependent
Student Level	US Undergraduate - Semester

Institutional Program Code 'BSE-EDMG' is translated to 'ZITC' using Electronic Qualifier 'PROG1'

Elucian EDI Cross-Reference Rules SOAXREF

Cross-Reference Label: RGTACIN Regents Academic Interest Code

▼ CROSS-REFERENCE RULES

Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	PROG1	ZNUI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BSN-PLPN	Nursing Interest
RGTACIN	PROG1	ZITC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BSE-EDMG	Initial Teacher Certification

1 of 1 10 Per Page

Data Collection: ZITC – Initial Teacher Certification

- Entered in Banner on SOAXREF-RGTACIN by translating the Institutional Major Code or Institutional Program Code to 'ZITC'
- Collected from Banner based on the Field of Study or Program label found on the Curricula tab of SGASTDN
- Stored in the ODS and PDC ADMSTU_PROG_ENROLL_MIMIC tables
- Valid Values listed in the Cognos Regents Academic Interest Code Reference Report



Advanced Standing Hours – CTAE (STE116)

- Created for students who completed an approved GaDOE Career, Technical, and Agricultural Education (CTAE) pathway.

Advanced Standing Hours - CTAE							STE116						
Category	Academic / Student / Student Term Enrollment / STE116												
Description	The number of credit hours accepted from High School CTAE Pathway Completion.												
Data Type	N												
Length	6												
Format	X												
Collection Period	Current		Following										
	Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other						
	Y	Y											
Business Practices	<p>Advanced Standing Hours accepted for CTAE Pathway Completion reflects the total number of hours accepted through High School Career, Technical, and Agricultural Education (CTAE) Pathways.</p> <p>To be sure the information is pulled correctly for CTAE Pathway Completion hours, the following program code should be used for CTAE: '999941'.</p>												
Validation Rules	<p>Status: Active</p> <table border="1"><thead><tr><th>Severity</th><th>Code</th><th>Description</th></tr></thead><tbody><tr><td>Error</td><td>VSTE338</td><td>Advanced Hours Accepted - CTAE must be between 0 and 100.</td></tr></tbody></table>							Severity	Code	Description	Error	VSTE338	Advanced Hours Accepted - CTAE must be between 0 and 100.
Severity	Code	Description											
Error	VSTE338	Advanced Hours Accepted - CTAE must be between 0 and 100.											

- Validation Rule VSTE338: Advanced Hours Accepted – CTAE must be between 0 and 100
- Valid Values 999941: CTAE Pathway Completion Hours

Valid Value code 999941 must be used to collect CTAE Pathway Completion Hours.

Advanced Standing Code (STEO85)

Advanced Standing Code							STE085
Category	Academic / Student / Student Term Enrollment / STE085						
Description	A code that identifies which type of Advanced Standing is being credited.						
Data Type	N						
Length	6						
Format	X						
Collection Period	Current		Following				
	Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
	Y	Y					
Business Practices							
Validation Rules	Status: Active						
	Severity	Code	Description				
	Error	VSTE265	Advanced Standing Codes can only be 999901, 999902, 999903, 999904, 999905, 999906, 999908, 999909, 999910, 9999AF, 9999AR, 9999CG, 9999DD, 9999MC, 9999NA, 999941.				
Valid Values	Code	Description					
	999901	Advanced Placement Programs					
	999902	College Level Examination Program					
	999903	Advanced Standing - ACE					
	999904	Advanced Standing - DANTES					
	999905	Other Advanced Standing Programs					
	999906	International Baccalaureate Diploma Completion Program					
	999908	Credit by Professional Certification					
	999909	Credit by Portfolio Review					
	999910	Credit by Performance					
	999941	CTAE Pathway Completion hours					
	9999AF	ACE Military Credit: Air Force					
	9999AR	ACE Military Credit: Army					
	9999CG	ACE Military Credit: Coast Guard					
	9999DD	ACE Military Credit: Department of Defense					
	9999MC	ACE Military Credit: Marine Corps					
	9999NA	ACE Military Credit: Navy					
	Data Source	Provider	Banner				
		Table	STVSBDI				

- Modified to include new Advanced Standing Hours – CTAE
- Validation Rule VSTE265: Advanced Standing Codes can only be 999901, 999902, 999903, 999904, 999905, 999906, 999908, 999909, 999910, 9999AF, 9999AR, 9999CG, 9999DD, 9999MC, 9999NA, **999941**.
- Valid Values 999941: CTAE Pathway Completion Hours

Data Collection: Advanced Standing Hours - CTAE

- Non-standard SBGI codes for advanced standing must be translated on SOAXREF-RGTADPL
- Entered in Banner on the Transfer Articulation Evaluation page (SHATAEQ) as transfer credit
- Collected from SHATRNS based on the credit earned in SHATAEQ
- Stored in the ODS and PDC ADMSTU_ADV_STANDING_MIMIC tables
- Included in the Cognos Advanced Standing Summary report and the Student Advanced Standing table dump reports

External Site Code (SEC009)

- The Validation Rule VSEC004 for External Site Code (SEC009) has been updated to ensure that the external site is valid and within range for the specific school.
- Validation Rule VSEC004: If External Site code is not null or "NONFIR", then it should be a valid code in approved list for the institution.

External Site Code							SEC009
Category	Academic / Course / Course Section / SEC009						
Description	A code assigned to each external site (i.e., external to the reporting institution) where instruction is received by student(s) and/or conducted by institutions in the USG (includes both non-distance education and distance education sites).						
Data Type							
Length	7						
Format	X						
Collection Period	Current		Following				
	Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
	Y	Y					
Business Practices	<p>When an institution offers a course at another USG institution, at a non-USG institution, at another external site or in another state or country, the Curriculum record for that course section must identify the external site by completing this field. The external or "off-campus" course activity may be through a faculty presence at the external site or through distance education technology delivered to that site.</p> <p>http://www.usg.edu/research/students/cir/esi/</p> <p>If you are using a new off-campus site for the first time, you must submit an External Site Survey form to the BOR/Office of Research and Policy Analysis to have the site coded and added to the External Site data base.</p>						
Validation Rules	Status: Active						
	Severity	Code	Description				
	Error	VSEC004	If External Site code is not null or "NONFIR", then it should be a valid code in approved list for the institution.				
Valid Values	(None)						
Data Source	Provider	Banner					
	Table	SSRMEET					
	Column	SSRMEET_BLDG_CODE					
	GUI Name	SSASECT					
	GUI Label	Meeting Times and Instructor tab>Times and Instructors tab>Meeting Loc and Credits tab>Building					
	SOAXREF Translation Code	RGTBLDG					

Data Collection: External Site Code

- Entered in Banner on the Schedule page (SSASECT) for Building Code
- Entered in Banner on SOAXREF-RGTBLDG by translating the Banner Value to an approved Electronic Value for the institutions.
- Collected from Banner based on the Building Code translations on SOAXREF-RGTBLDG
- Stored in the ODS and PDC ADMCRS_CLS_SESSION_MIMIC tables
- Included in the Cognos External Site Usage Reference Report

Data Collection Business Practices

GEORGIABEST
Academic Services

Search GeorgiaBEST:

Home

Application Development and Support

- Banner
- Degree Works
- Data Collections
- TouchNet
- Axiom
- Technical
- GeorgiaBEST Training
- Business Processes**
- Archives

Business Processes

Work process documentation explaining standard functions or procedures, providing information about requirements, work process models, standard procedures, and best practices.

Accounts Receivable

- End of Year Processing Checklist
- Dual Enrollment Waiver
- Veteran's Fee Waiver
- GaBEST Model Detail Codes Setup

Banner Managed Services

- Deactivating Banner Accounts Quick Reference Guide
- GeorgiaBEST Guidelines for Account Permission

Banner CHECS

- Banner-CHECS Conceptual Flowchart and Troubleshooting Guide
- Banner-CHECS End of Term Checklist
- CHECS HOPE Comparison Supplemental

Data Collections

Please contact Enterprise Data Management & Analytics if you have any questions about Data Collections business processes. For access to the Data Element Dictionary, please visit Reporting and Policy Analysis' [Reporting Resources](#) page.

- ADC Degree Level & Student Level Coding Quick Reference Guide
- Cooperative Student Business Practice
- Maintaining the Nursing Interest Concentration Code
- Mapping Translations for Data Collections** (formerly *Creating Translations for Data Collections*)
- Maintaining Student Attributes
- Course Section Attributes Business Practice
- Test Scores Business Practice
- Updating from the 2010 to the 2020 CIP Codes
- Dual Enrollment
- Email and Mailing Address
- Reverse Transfer
- Distance Education
- Advanced Standing Hours**

The *Dual Enrollment Waiver Business Practice* has been merged into the *Mapping Translations for Data Collections Business Practice* and is no longer available as a separate document.

Business Practice on inputting credit for Advanced Standing Hours

Business Practice on translating institutional Banner values to standard Regents values

EDMA Data Collection Resources & Assistance

Overview of the Data Collection process

Apex Application to perform an extraction

Review Cognos Reports to validate extracted data

Documentation for each specific data collection

ENTERPRISE DATA MANAGEMENT & ANALYTICS Information Technology Services

Home

Data Governance +

Data Collections x

Overview

Data Collection Application

Data Validation Reports

Documentation x

Academic

Financial Aid

Facilities

Human Resources

Archive

FICE/High School Application

External Sites

Catalog of Authorized Academic Programs

Enrollment Monitoring Report

Data Warehouse +

Business Intelligence +

Data Security +

Resources +

Academic Data Collection (ADC)

The Academic Data Collection (ADC) collects student information, including course enrollment, graduation, course and schedule information, and other academic data. Institutions submit data at least twice each term, once at midterm and again at the end of term, according to the published [ADC Due Dates Calendar](#).

The **Transfer Course Collection**, introduced in Summer 2021, captures transfer data for recently matriculated students enrolled in ENGL, MATH, and STAT courses at the 1000 or 2000 level. This supports the Momentum Approach efforts and occurs each July during the Summer ADC.

Banner documentation related to Data Collections is available through the [GeorgiaBEST](#) webpage. Additional reporting resources, including the Data Collection Certification Form, are available on the [Research and Policy Analysis: Academic Data Collection and Reporting](#) webpage.

Academic Year 2025 - 2026

FALL 2025 (20262)

SUMMER 2025 (20261)

Additional Documentation

[Academic Data Collection Process Overview](#)

[ADC Data Submission & Reporting User Guide](#)

[ADC Residency Code for Students Experiencing Homelessness](#)

[CIP Codes 2020 Webinar Slides](#)

[CIP Codes 2020 Webinar Video](#)

[CIP Codes 2020 Webinar Skype Meeting Video](#)



EDMA | Academic Data Collection Webpage

https://www.usg.edu/edma/data_collections/documentation/academic_documentation



Beta Testing Assistance

DW_TEST@usg.edu



Open Collection Assistance

support@usg.edu



ADC Point of Contact (POC) & User Access

USG Service Desk

Phone: 877-251-2644

Email: support@usg.edu

Website: <https://www.usg.service-now.com/usgsp>



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