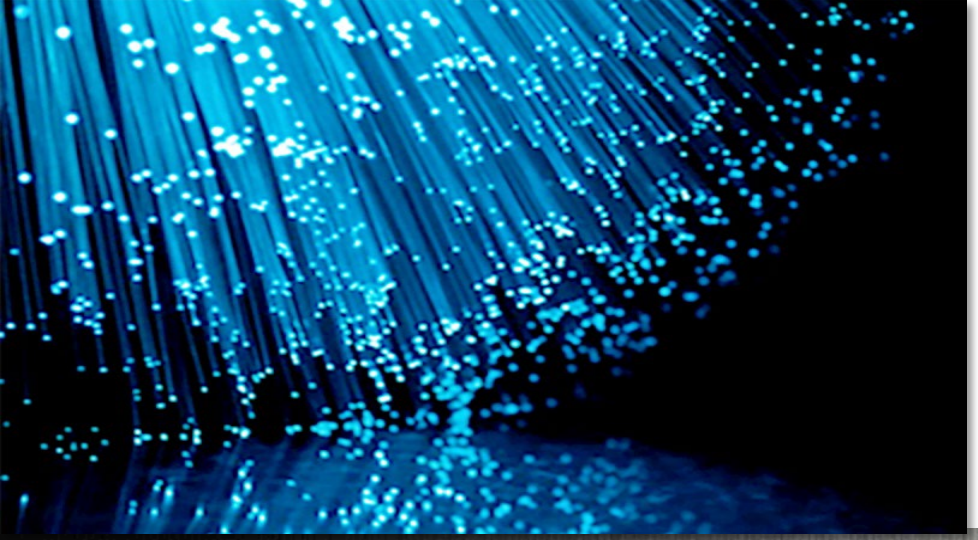

University System of Georgia Information Technology Services

Enterprise Data Management & Analytics

Fall End-of-Term 20262 Academic Data Collection
Academic Release 1.22 | Release Review

Fall End-of-Term 20262 Collection Dates

Key End-of-Term Dates

- **November 21, 2025** – Collection Opens
- **December 02, 2025** – Deadline for institutions to perform an initial extraction in Apex
- **December 19, 2025** – Fall EOT ADC Census Date
- **January 07, 2026** – Extraction and Certification Form Due Date

  Certification Forms must be submitted by close of business (5:00 PM) on January 07.

Items Included in the Fall End-of-Term Release

- Academic Release 1.22 **(Updated)**
  - Campus ETL
- Data Collections ETL 1.3
  - Data Collection Extraction process (ZADMETL)

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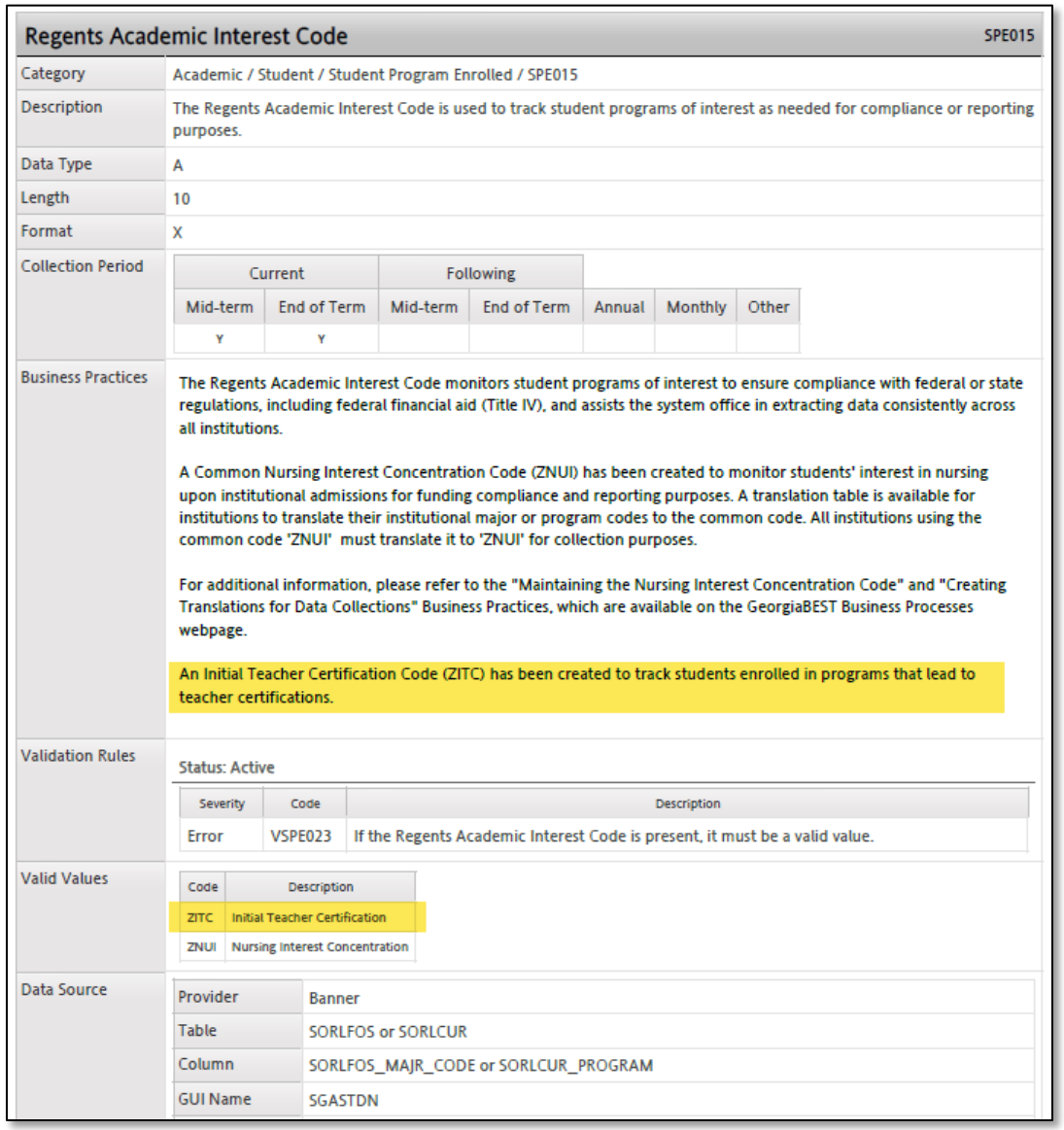
Changes Included in the Fall End-of-Term Release

- Collection of a new valid value, ZITC, for Regents Academic Interest Code (SPE015)
- Collection of new Advanced Standing Hours Code (STE116)
- Updated External Site Code validation rule, VSEC004

UNIVERSITY SYSTEM OF GEORGIA

Regents Academic Interest Code (SPE015)

ZITC – Initial Teacher Certification



Regents Academic Interest Code SPE015

Category	Academic / Student / Student Program Enrolled / SPE015
Description	The Regents Academic Interest Code is used to track student programs of interest as needed for compliance or reporting purposes.
Data Type	A
Length	10
Format	X

Collection Period

Current		Following				
Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
Y	Y					

Business Practices

The Regents Academic Interest Code monitors student programs of interest to ensure compliance with federal or state regulations, including federal financial aid (Title IV), and assists the system office in extracting data consistently across all institutions.

A Common Nursing Interest Concentration Code (ZNUI) has been created to monitor students' interest in nursing upon institutional admissions for funding compliance and reporting purposes. A translation table is available for institutions to translate their institutional major or program codes to the common code. All institutions using the common code 'ZNUI' must translate it to 'ZNUI' for collection purposes.

For additional information, please refer to the "Maintaining the Nursing Interest Concentration Code" and "Creating Translations for Data Collections" Business Practices, which are available on the GeorgiaBEST Business Processes webpage.

An Initial Teacher Certification Code (ZITC) has been created to track students enrolled in programs that lead to teacher certifications.

Validation Rules

Status: Active

Severity	Code	Description
Error	VSPE023	If the Regents Academic Interest Code is present, it must be a valid value.

Valid Values

Code	Description
ZITC	Initial Teacher Certification
ZNUI	Nursing Interest Concentration

Data Source

Provider	Banner
Table	SORLFOS or SORLCUR
Column	SORLFOS_MAJR_CODE or SORLCUR_PROGRAM
GUI Name	SGASTDN

- A new valid value code of ZITC – Initial Teacher Certification will be collected for the Regents Academic Interest Code (SPE015) data element.
- ZITC will help institutions code and track students enrolled in programs that lead to teacher certifications.
- Business Practices updated to include the purpose of the Initial Teacher Certification Code (ZITC)

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Required Translation: Regents Academic Interest Code
ZITC – Initial Teacher Certification

- Institutions will determine how to identify students enrolled in programs that lead to teacher certification
  - Institutional Major Code with Field of Study Category as:
    - Major
    - Minor
    - Concentration (New 'ZITC' Concentration Code)
  - Institutional Program Code

Institutional Banner value must be translated to 'ZITC' on SOAXREF-RGTACIN

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Required Translation: Regents Academic Interest Code
ZITC – Initial Teacher Certification

The Electronic Qualifier for the SOAXREF-RGTACIN translation has meaning

MAJR#

Translated Institutional Major Code with FOS Category 'Major'

MINR#

Translated Institutional Major Code with FOS Category 'Minor'

CONC#

Translated Institutional Major Code with FOS Category 'Concentration'

PROG#

Translated Institutional Program Code

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Required Translation: Regents Academic Interest Code
ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Major

Ellucian — Major, Minor, Concentration Code Validation STVMAJR

MAJOR, MINOR, CONCENTRATION CODE VALIDATION

Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	☐	☐	☐
EDGE	Ed Geology	131316	☐	☐	☐
EDHI	Education/History	131318	☐	☐	
EHP1	Education/Health & PE	131314	☑		
EDHS	Education/History	131318	☑	☐	☐

Institutional Major Code 'EHP1' with Field of Study Category 'Major' is translated to 'ZITC' using Electronic Qualifier 'MAJR1'.

Ellucian — EDI Cross-Reference Rules SOAXREF — ADD — RETRIEVE — RELATED

Cross-Reference Label: RGTACIN Regents Academic Interest Code

CROSS-REFERENCE RULES — Insert — Delete

Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	MAJR1	ZNUI	☑	☐	☐	NUR1	Nursing Interest
RGTACIN	MAJR1	ZITC	☑	☐	☐	EHP1	Initial Teacher Certification

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Required Translation: Regents Academic Interest Code
ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Minor

Ellucian — Major, Minor, Concentration Code Validation STVMAJR

MAJOR, MINOR, CONCENTRATION CODE VALIDATION

Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	☐	☐	☐
EDGE	Ed Geology	131316	☐	☐	☐
EDHI	Education/History	131318	☐	☐	☐
EHP2	Education/Health & PE	131314	☐	☑	☐
EDHS	Education/History	131318	☑	☐	☐

Institutional Major Code 'EHP2' with Field of Study Category 'Minor' is translated to 'ZITC' using Electronic Qualifier 'MINR1'.

Ellucian — EDI Cross-Reference Rules SOAXREF — ADD — RETRIEVE — RELATED

Cross-Reference Label: RGTACIN Regents Academic Interest Code

CROSS-REFERENCE RULES — Insert — Delete

Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	MINR1	ZNUI	☑	☐	☐	NUR2	Nursing Interest
RGTACIN	MINR1	ZITC	☑	☐	☐	EHP2	Initial Teacher Certification

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UNIVERSITY SYSTEM OF GEORGIA

Required Translation: Regents Academic Interest Code
ZITC – Initial Teacher Certification

EXAMPLE: Field of Study Category – Concentration

Ellucian — Major, Minor, Concentration Code Validation STVMAJR

MAJOR, MINOR, CONCENTRATION CODE VALIDATION

Major Code *	Description *	CIPC	Major	Minor	Concentration
EDGC	Education General Content	130301	☐	☐	☐
EDGE	Ed Geology	131316	☐	☐	☐
EDHI	Education/History	131318	☐	☐	☐
EHP3	Education/Health & PE	131314	☐	☐	☑
EDHS	Education/History	131318	☑	☐	☐

Institutional Major Code 'EHP3' with Field of Study Category 'Concentration' is translated to 'ZITC' using Electronic Qualifier 'CONC1'.

Ellucian — EDI Cross-Reference Rules SOAXREF — ADD — RETRIEVE — RELATED

Cross-Reference Label: RGTACIN Regents Academic Interest Code

CROSS-REFERENCE RULES — Insert — Delete

Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTACIN	CONC1	ZNUI	☑	☐	☐	NUR3	Nursing Interest
RGTACIN	CONC1	ZITC	☑	☐	☐	EHP3	Initial Teacher Certification

1 of 1 — 10 Per Page

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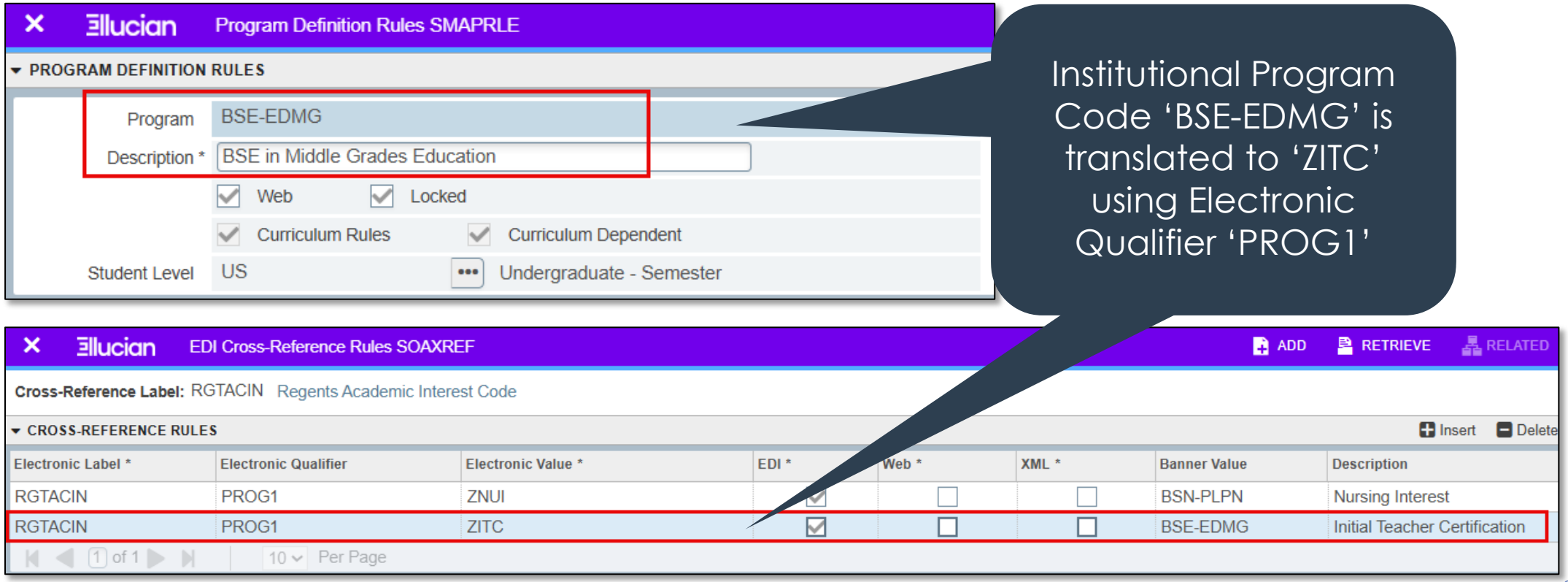
Required Translation: Regents Academic Interest Code

ZITC – Initial Teacher Certification

EXAMPLE: Institution Program Code



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Data Collection: ZITC – Initial Teacher Certification

- Entered in Banner on SOAXREF-RGTACIN by translating the Institutional Major Code or Institutional Program Code to 'ZITC'
- Collected from Banner based on the Field of Study or Program label found on the Curricula tab of SGASTDN
- Stored in the ODS and PDC ADMSTU_PROG_ENROLL_MIMIC tables
- Valid Values listed in the Cognos Regents Academic Interest Code Reference Report

Advanced Standing Hours – CTAE (STE116)

- Created for students who completed an approved GaDOE Career, Technical, and Agricultural Education (CTAE) pathway.

Advanced Standing Hours - CTAE STE116

Category	Academic / Student / Student Term Enrollment / STE116
Description	The number of credit hours accepted from High School CTAE Pathway Completion.
Data Type	N
Length	6
Format	X

Collection Period

Current		Following				
Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
Y	Y					

Business Practices

Advanced Standing Hours accepted for CTAE Pathway Completion reflects the total number of hours accepted through High School Career, Technical, and Agricultural Education (CTAE) Pathways.

To be sure the information is pulled correctly for CTAE Pathway Completion hours, the following program code should be used for CTAE: '999941'.

Validation Rules

Status: Active

Severity	Code	Description
Error	VSTE338	Advanced Hours Accepted - CTAE must be between 0 and 100.

- Validation Rule: VSTE338: Advanced Hours Accepted – CTAE must be between 0 and 100
- Valid Values: 999941: CTAE Pathway Completion Hours

Valid Value code 999941 must be used to collect CTAE Pathway Completion Hours.

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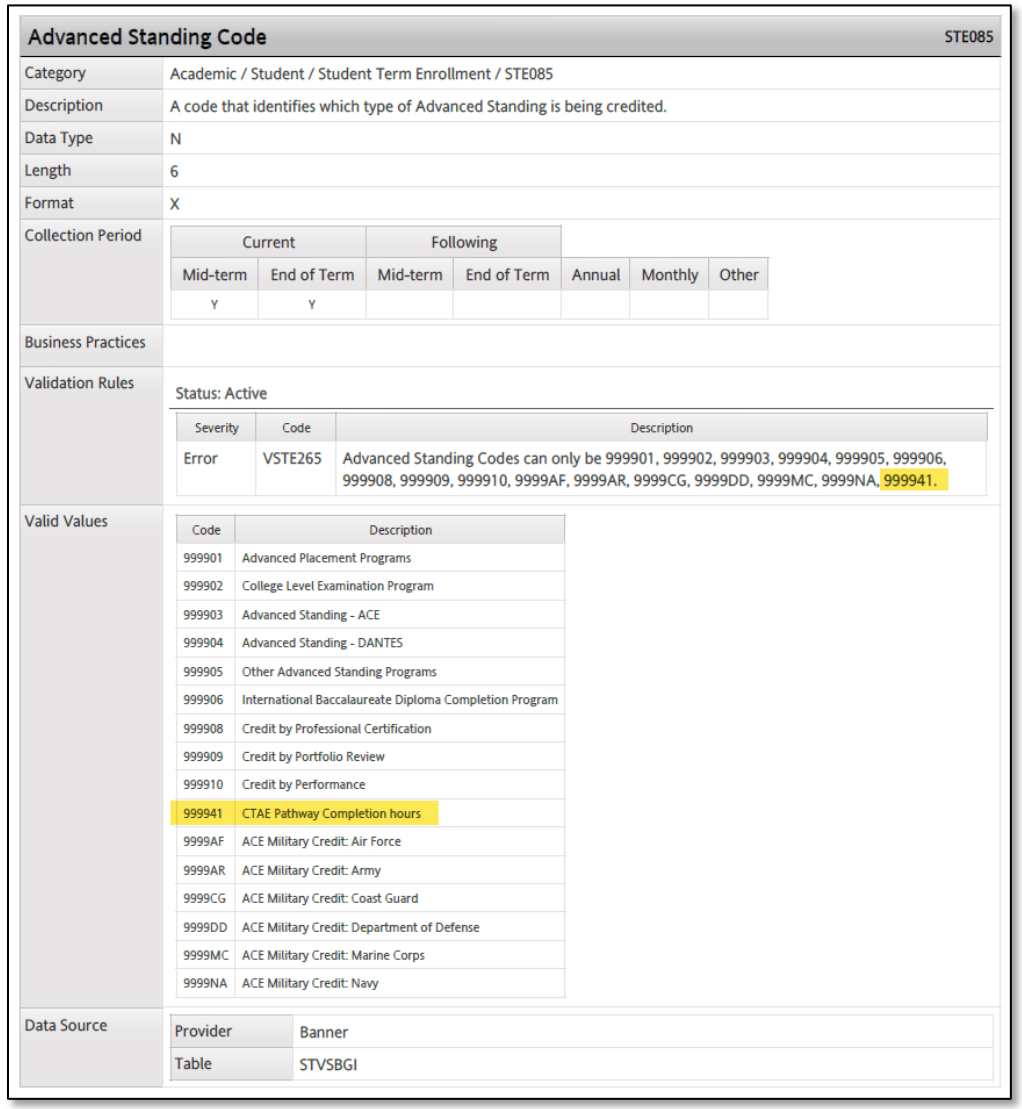
Advanced Standing Code (STE085)



Advanced Standing Code STE085

Category	Academic / Student / Student Term Enrollment / STE085
Description	A code that identifies which type of Advanced Standing is being credited.
Data Type	N
Length	6
Format	X

Collection Period

Current		Following				
Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
Y	Y					

Business Practices

Validation Rules

Status: Active

Severity	Code	Description
Error	VSTE265	Advanced Standing Codes can only be 999901, 999902, 999903, 999904, 999905, 999906, 999908, 999909, 999910, 9999AF, 9999AR, 9999CG, 9999DD, 9999MC, 9999NA, 999941.

Valid Values

Code	Description
999901	Advanced Placement Programs
999902	College Level Examination Program
999903	Advanced Standing - ACE
999904	Advanced Standing - DANTES
999905	Other Advanced Standing Programs
999906	International Baccalaureate Diploma Completion Program
999908	Credit by Professional Certification
999909	Credit by Portfolio Review
999910	Credit by Performance
999941	CTAE Pathway Completion hours
9999AF	ACE Military Credit: Air Force
9999AR	ACE Military Credit: Army
9999CG	ACE Military Credit: Coast Guard
9999DD	ACE Military Credit: Department of Defense
9999MC	ACE Military Credit: Marine Corps
9999NA	ACE Military Credit: Navy

Data Source

Provider	Banner
Table	STVSBGI

- Modified to include new Advanced Standing Hours – CTAE
- Validation Rule — VSTE265: Advanced Standing Codes can only be 999901, 999902, 999903, 999904, 999905, 999906, 999908, 999909, 999910, 9999AF, 9999AR, 9999CG, 9999DD, 9999MC, 9999NA, **999941**.
- Valid Values — 999941: CTAE Pathway Completion Hours

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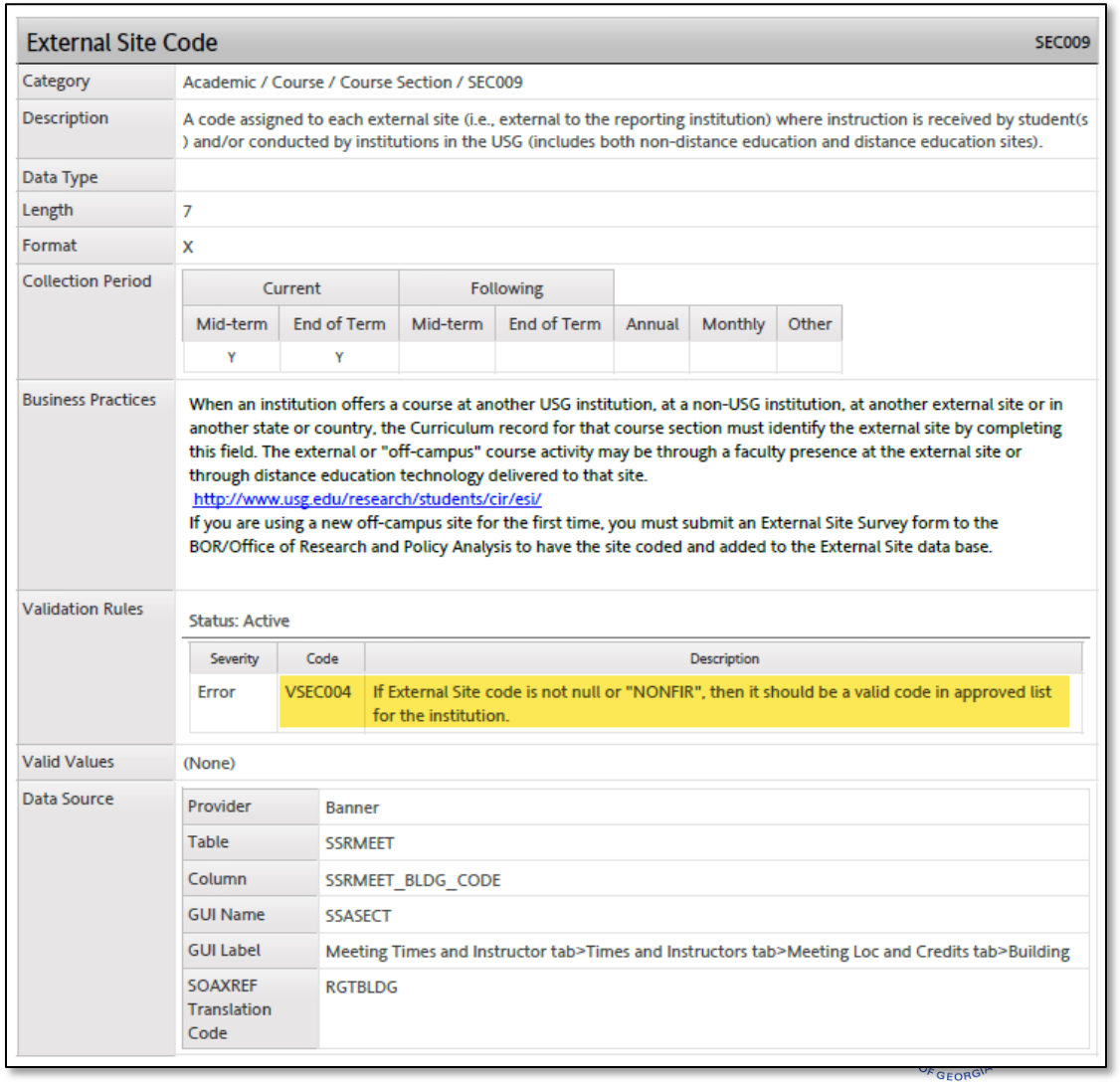
Data Collection: Advanced Standing Hours - CTAE

- Non-standard SBGI codes for advanced standing must be translated on SOAXREF-RGTADPL
- Entered in Banner on the Transfer Articulation Evaluation page (SHATAEQ) as transfer credit
- Collected from SHATRNS based on the credit earned in SHATAEQ
- Stored in the ODS and PDC ADMSTU_ADV_STANDING_MIMIC tables
- Included in the Cognos Advanced Standing Summary report and the Student Advanced Standing table dump reports

External Site Code (SEC009)

- The Validation Rule VSEC004 for External Site Code (SEC009) has been updated to ensure that the external site is valid and within range for the specific school.
- Validation Rule VSEC004: If External Site code is not null or "NONFIR", then it should be a valid code in approved list for the institution.



External Site Code SEC009

Category	Academic / Course / Course Section / SEC009
Description	A code assigned to each external site (i.e., external to the reporting institution) where instruction is received by student(s) and/or conducted by institutions in the USG (includes both non-distance education and distance education sites).
Data Type	
Length	7
Format	X

Collection Period

Current		Following				
Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other
Y	Y					

Business Practices

When an institution offers a course at another USG institution, at a non-USG institution, at another external site or in another state or country, the Curriculum record for that course section must identify the external site by completing this field. The external or "off-campus" course activity may be through a faculty presence at the external site or through distance education technology delivered to that site.
http://www.usg.edu/research/students/cir/esi/
If you are using a new off-campus site for the first time, you must submit an External Site Survey form to the BOR/Office of Research and Policy Analysis to have the site coded and added to the External Site data base.

Validation Rules

Status: Active

Severity	Code	Description
Error	VSEC004	If External Site code is not null or "NONFIR", then it should be a valid code in approved list for the institution.

Valid Values: (None)

Data Source

Provider	Banner
Table	SSRMEET
Column	SSRMEET_BLDG_CODE
GUI Name	SSASECT
GUI Label	Meeting Times and Instructor tab>Times and Instructors tab>Meeting Loc and Credits tab>Building
SOAXREF Translation Code	RGTBLDG

Data Collection: External Site Code

- Entered in Banner on the Schedule page (SSASECT) for Building Code
- Entered in Banner on SOAXREF-RGTBLDG by translating the Banner Value to an approved Electronic Value for the institutions.
- Collected from Banner based on the Building Code translations on SOAXREF-RGTBLDG
- Stored in the ODS and PDC ADMCRS_CLS_SESSION_MIMIC tables
- Included in the Cognos External Site Usage Reference Report

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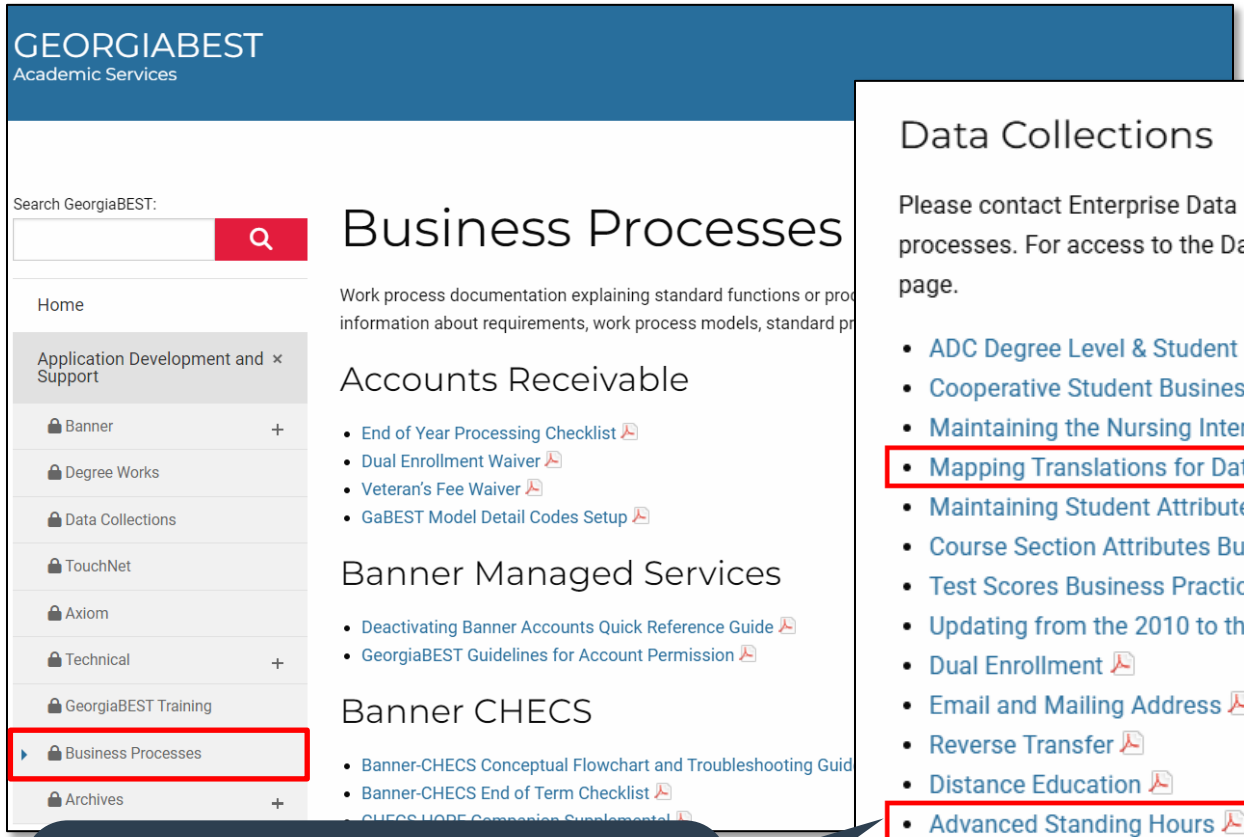
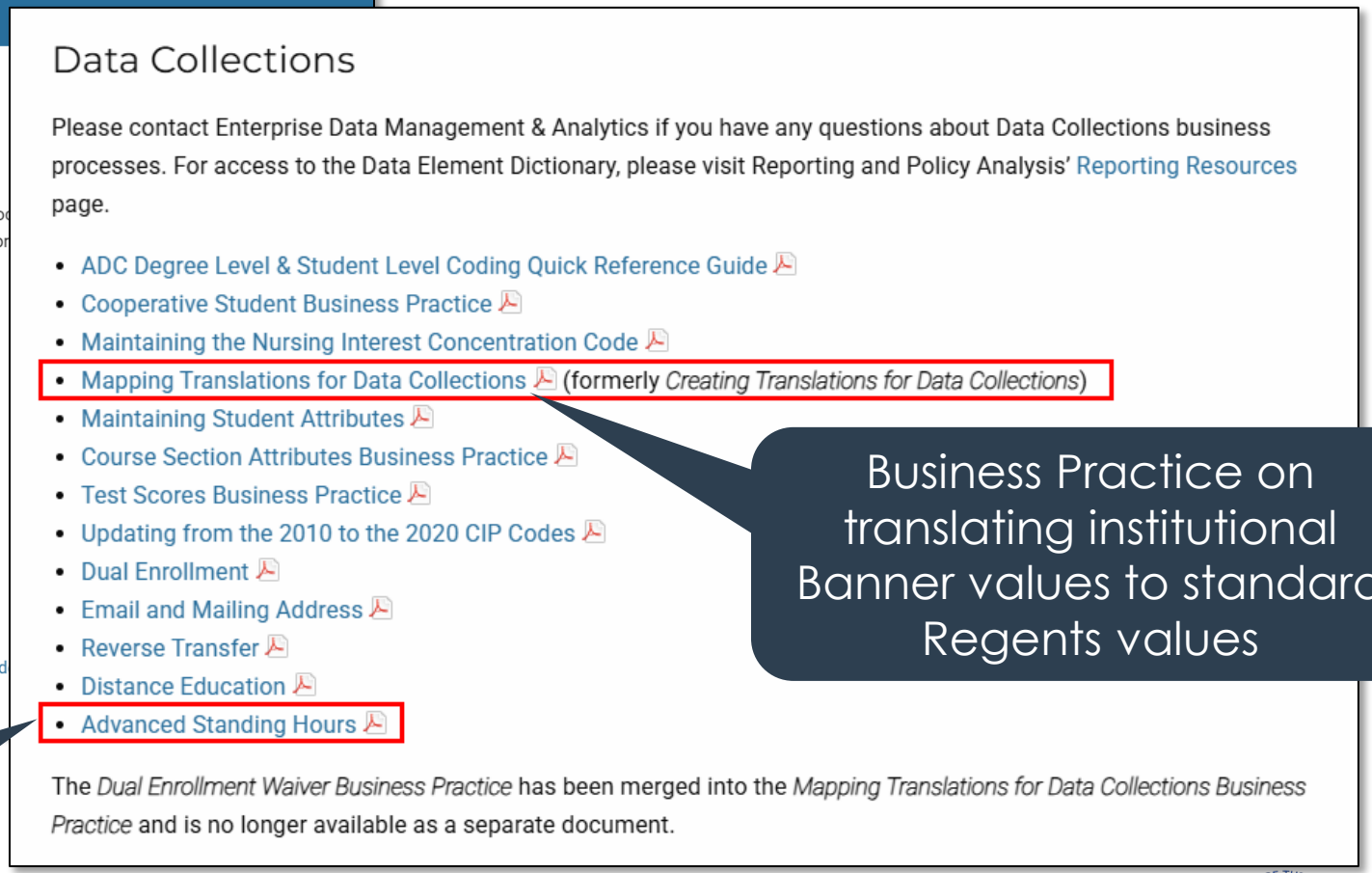
Data Collection Business Practices





Business Practice on translating institutional Banner values to standard Regents values

Business Practice on inputting credit for Advanced Standing Hours

https://www.usg.edu/georgia_best/application_development_and_support/business_processes

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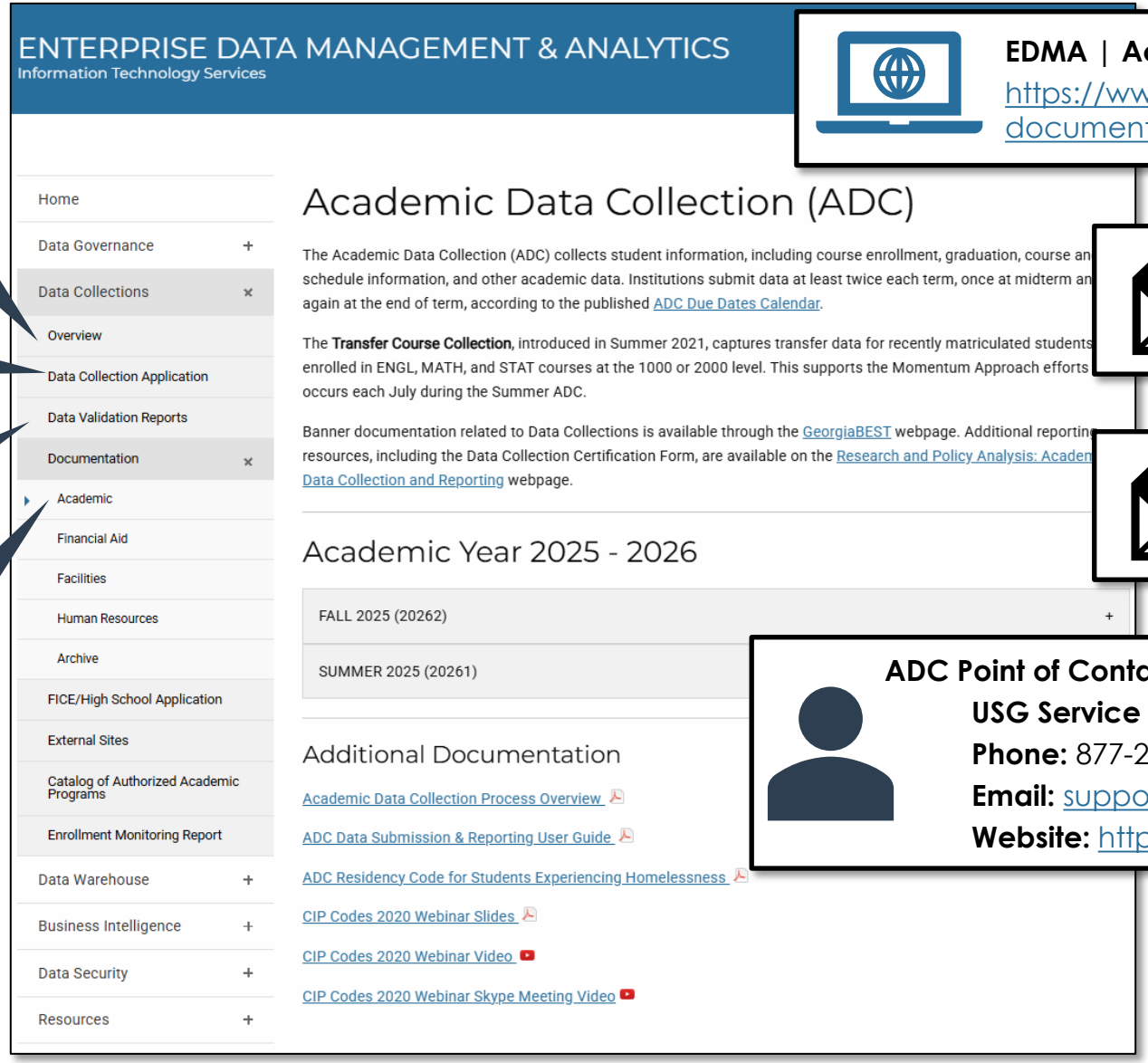
EDMA Data Collection Resources & Assistance

Overview of the Data Collection process

Apex Application to perform an extraction

Review Cognos Reports to validate extracted data

Documentation for each specific data collection



EDMA | Academic Data Collection Webpage
https://www.usg.edu/edma/data_collections/documentation/academic_documentation

Beta Testing Assistance
DW_TEST@usg.edu

Open Collection Assistance
support@usg.edu

ADC Point of Contact (POC) & User Access
USG Service Desk
Phone: 877-251-2644
Email: support@usg.edu
Website: https://www.usg.service-now.com/usgsp

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