

**New Data Element Request Form**  
**University System of Georgia**

**Requester Information**

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**Information about Proposed Data Element**

1. Proposed name of new data element:

Advanced Standing Hours – CTAE

This is a new Valid Value for Advanced Standing Hours, but a new data element is required as each valid value is a separate data element in the DED

2. Why is the new element needed?

To comply with requirements set forth in House Bill 192 passed during the 2025 legislative session, the USG must be able to generate reports related to students receiving college credit through the completion of an approved GaDOE Career, Technical & Agricultural (CTAE) pathway. The new Advanced Standing code will allow the system office and institutions to identify credit earned through the successful completion of an approved high school CTAE pathway.

3. When is the new element needed? Please list the first term you are asking the element to be collected, as well as the latest acceptable term collection could start. Also note if there are any policies or deadlines related to your request.

No changes for Fall MT for collections so Fall 2025 EOT or Spring 2026 would be earliest feasible.

Fall 2025 EOT Collection implementation planned

4. Provide a brief description of the new data element. Please provide all possible values; if requesting additional tests to be collected, please provide minimum and maximum possible scores as well as the minimum passing score. Please specify whether the values are text or numeric and provide any source documentation if available.

Advanced Standing Hours – CTAE

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Description: The number of credit hours accepted from High School CTAE Pathway Completion.

Valid Value Code: 999941

Valid Value Description: High School Career, Technical, and Agricultural Education (CTAE) Pathway Completion

Business Practice:

Advanced Standing Hours accepted for CTAE Pathway Completion reflects the total number of hours accepted through High School Career, Technical, and Agricultural Education (CTAE) Pathways.

To be sure the information is pulled correctly for CTAE Pathway Completion hours, the following program code should be used for CTAE: '999941'

Validation Rule: Advanced Hours Accepted – CTAE must be between 0 and 100

5. Is the data sensitive in any way?

No

6. Is the proposed element currently being collected by System institutions in Banner, or is this element not yet collected by institutions? Yes

a) If Yes:

(i) Where do the data reside (Banner table and form)?

Table: SHRTRCE

Column: SHRTRCE\_CREDIT\_HOURS

GUI Name: SHATRNS

GUI Label: Hours

SOAXREF Translation Code: RGTADPL

(ii) What position(s) and division (s) have responsibility for its collection and storage (e.g. Admissions, Financial Aid, Registrar)?

Transfer Evaluation varies, but commonly Admissions or Registrar.

(iii) To what other existing USG data elements is this one related and how would the new element affect them? Provide rules/edits that should be followed in collecting this information.

There are multiple Advanced Standing Hours data elements. This new code would need to be added to the valid value list to appear within each of these data elements.

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Valid Values	Code	Description
	999901	Advanced Placement Programs
	999902	College Level Examination Program
	999903	Advanced Standing - ACE
	999904	Advanced Standing - DANTES
	999905	Other Advanced Standing Programs
	999906	International Baccalaureate Diploma Completion Program
	999908	Credit by Professional Certification
	999909	Credit by Portfolio Review
	999910	Credit by Performance
	9999AF	ACE Military Credit: Air Force
	9999AR	ACE Military Credit: Army
	9999CG	ACE Military Credit: Coast Guard
	9999DD	ACE Military Credit: Department of Defense
	9999MC	ACE Military Credit: Marine Corps
	9999NA	ACE Military Credit: Navy

(iv) Do **all** system institutions collect it in Banner? If not all, which institutions?

1<sup>st</sup> Read Approved 6/18/2025  
2<sup>nd</sup> Read Approved 7/16/2025